



Committed to our clients

Here are comments from previous attendees of CARF trainings in North Carolina by Seal Consulting Services:

- *This is the type of workshop that should be completed prior to starting services/business.*
- *Very nice and loved the small groups (discussion/networking).*
- *Information presented in a non-threatening manner.*
- *This was an excellent workshop. Thanks!*
- *Very informative—will use information for CARF survey 2009. Kathy is excellent for giving information.*
- *The info presented was well put together. Speaker has a great knowledge and presented in a manner that held my attention.*

Participants reported 97% overall satisfaction!

CARF Accreditation 2010 Refresher Training

Behavioral Health & Child and Youth Services Standards

Register now! March is just around the corner!

Instructor

Katherine Seal, LMSW, has 26 years' experience in behavioral health and social services. She was responsible for JCAHO and CARF accreditation at a large community mental health center in Indiana for 12 years, and worked on the development and implementation of electronic client records systems. She is a Senior CARF Surveyor (14 years, 60 surveys), a CARF survey report editor, has presented at CARF International Conferences in Tucson, and CARF's Business Practices Seminars. Kathy has worked for 12 years on a consulting basis with organizations pursuing accreditation under the Behavioral Health and Child and Youth Services Standards. To date, her clients from the US and Canada total 68 organizations in 17 states, including 22 providers in North Carolina.



Co-Sponsors

- ◆ Partnership for a Drug-Free NC, Inc., Winston-Salem, NC
- ◆ Region 4 TASC (Treatment Accountability for Safer Communities), Asheville, NC
- ◆ Swain Recovery Center, Asheville, NC
- ◆ Women's Recovery Center, Asheville, NC
- ◆ ACI Support Specialists, Inc., Garner, NC
- ◆ Family Intervention & Prevention Services, LLC, Louisburg, NC

.....in collaboration with

Katherine V. Seal, LMSW
Seal Consulting Services
101 Hemlock Street
Spruce, MI 48762
989-657-5608
kvseal@aol.com

Call or email for more information

Monday, March 22, 2010
NC TASC, Region 4
370 North Louisiana Ave., Suite E-3
Asheville, NC 28801

Wednesday, March 24, 2010
Holiday Inn Express
909 Moye Blvd.
Greenville, NC 27834

Friday, March 26, 2010
ACI Support Specialists, Inc.
3240 Burnt Mill Dr., Suite 1
Wilmington, NC 28403

Certificate of Attendance

A Certificate of Attendance (6 clock hours) is issued to each participant at the conclusion of the training. Participants should contact their regulatory board to determine course approval.

planning, managing, improving with

Behavioral health and substance abuse providers in North Carolina have experienced significant changes in the service delivery system over the past several years. At the same time, providers face the challenges of ensuring that high quality services are offered while conforming with licensing and accreditation standards. This workshop is intended to alleviate some of the stresses with the competing demands on staff resources. It provides a review of the standards, with a focus on the changes with the 2010 CARF standards. It will be very useful for those who are preparing for an upcoming re-survey, or want a quick and efficient way to stay current with the CARF standards. Specific steps will be discussed to integrate the changes with existing practices, and preparing for your next survey.

CARF accreditation

Objectives

1. Identify the changes in the CARF 2010 Behavioral Health & Child & Youth Services Standards
2. Describe effective procedures for effective business operations
3. Specific strategies to avoid recommendations on a CARF survey
4. Focus on difficult or frequently cited standards, including performance improvement
5. Provide question/answer sessions and discussion at the end of each section
6. Facilitate networking—learn and share with other providers about a variety of creative ways to demonstrate conformance with CARF standards.

Target Audience

- Service providers: mental health or substance abuse outpatient treatment, case management, intensive in-home, day treatment, intensive outpatient treatment (IOP), ACT, residential treatment, or psychosocial rehabilitation services
- Critical Access Behavioral Health Agencies (CABHA)
- Providers with intermediate and advanced levels of experience with CARF (...although new providers can benefit!)
- Administrators & Owners
- Quality Assurance Coordinators
- ...and others with responsibility for CARF Accreditation or corporate compliance

Schedule

8:30 am	Registration
9:00 am	Introduction—Overview of the CARF standards Section 1: Leadership, Governance, Strategic Planning, Input, Legal, Financial Planning, Risk Management, Health & Safety * Tools for managing health & safety requirements * <u>Changes</u> : new and revised standards
11:50-1:00 pm	Lunch (on your own)
1:00—3:45 pm	Section 1 (cont.) Human Resources, Technology, Rights, Accessibility, Information Management & Performance Improvement * Tool for CARF-friendly personnel file audits * Performance Indicator Worksheets * <u>Changes</u> : new and revised standards Sections 2 & 3: Program Structure & Staffing, Screening & Access, Individual Plan, Transition, Pharmacotherapy, Seclusion & Restraint, Records, Quality Records Review * Tool for CARF-friendly client record audits * <u>Changes</u> : new and revised standards
3:45—4:00 pm	Preparing for your <u>next</u> CARF survey
4:00—4:15 pm	Evaluation, Certificates

REGISTRATION INFORMATION

- Complete the registration form, mail it with the payment to the address provided below. Walk-ins are welcome, but cannot be guaranteed admission, due to limited seating.
- Workshop fee: \$165 per person
- Cancellation policy: If we cancel for any reason, a full refund will be issued. If you contact us before the seminar date, you can exchange for a certificate to attend another Seal Consulting Services seminar, or receive a tuition refund, less a \$20 cancel fee.
- Certificates of Attendance will be awarded for full attendance at the end of the workshop.
- Bring your CARF Standards Manual. The *2010 Behavioral Health or Child and Youth Services Standards Manuals* are available at CARF. Call CARF toll free 888-281-6531 or order at www.carf.org.

Check which session you'll attend:

- Asheville, NC Mon. March 15, 2010
- Greenville, NC Weds., March 17, 2010
- Wilmington, NC Fri., March 19, 2010

Name _____

Organization/Agency _____

Address _____

Address _____

Office Phone _____

Cell Phone _____

Email address _____

Make check/money order (\$165) payable to Katherine V. Seal, mail with registration form **by March 15** to:

Seal Consulting Services
101 Hemlock Street
Spruce, Michigan 48762

Questions? Call 989-657-5608 or email kvseal@aol.com